

PIP Board Meeting Minutes

April 21, 2025

The meeting was called to order at 2:31 pm by Michelle Wilkerson.

In Attendance:

Michelle Wilkerson (ADOA-Member), Connie Gould (Legal), Shawn-Marie Hawkins (DES-Member), Billy Henderson (Foster Parent-Member), Rhiannon Schaudt Hobkirk (DCS-Member), Katrina Suell (ADJC-Member), Caroline Latt-Owens (Supreme Court-Member) and Keith Johnson (ADOA-Member), Yolanda Price (ADOA-Statistical Analyst & Minutes), Valerie Ruelas (ADOA-Statistical Analyst & Minutes) – Quorum present.

1. Introductions: The board members were introduced.
2. Disclosures of Conflict of Interest
 - a. I have received no disclosures of conflicts or interest from any board/committee members.
 - b. Reminder: Conflict training Law 2000 is a yearly requirement through TRACORP
3. The minutes from the PIP board meeting held on October 30, 2024 were reviewed and approved.
4. PIP historical data FY21-FY25 (as of 4/15/2024) was reviewed.
5. Open Discussion:
 - a. Caroline Latt-Owens requested the name and location of the required course. Michelle Wilkerson advised it is in Tracorp and will share specifics after the meeting.
6. Public comments: None
7. Next meeting: Tentative dates for the October 2025 meeting will be emailed to determine availability and ensure a quorum is present. A final meeting notice/invitation will be sent by State Risk Management staff. PIP Board Meetings will be held virtually until further notice.
8. Michelle Wilkerson motioned to adjourn the meeting, Billy Henderson seconded the motion, and the motion passed. The meeting was adjourned at 2:36 pm.