

**Douglas A. Ducey**  
Governor



**Andy Tobin**  
Director

## **ARIZONA DEPARTMENT OF ADMINISTRATION**

### **LEASE COST REVIEW BOARD**

1840 WEST JACKSON  
PHOENIX, ARIZONA 85007  
TELEPHONE: (602) 542-1796

### **NOTICE AND AGENDA FOR A REGULAR MEETING OF THE ARIZONA LEASE COST REVIEW BOARD**

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.05, notice is hereby given to the members of the Lease Cost Review Board and general public that the Arizona Lease Cost Review Board (LCRB) will hold a **meeting** open to the public commencing on **June 19, 2020 at 11:00 a.m.** at the Arizona Department of Administration Building, 100 North 15<sup>th</sup> Avenue, First Floor, Suite 103, Conference Room A, Phoenix, Arizona. The purpose of the meeting to:

1. Consider and approve recommendation of an average square foot dollar cost for the following two fiscal years (FY 2022 and FY 2023) for leasing privately owned office space.
2. Consider and approve the ADOA-prepared report to the Joint Committee on Capital Review (JCCR) that lists all leases 1) ADOA approved in FY 2019 and FY 2020 and 2) that exceeded the average square foot dollar cost estimated for FY 2019 and FY2020.

The public may obtain a detailed written description of the action to be ratified and all deliberations, consultations, and decisions by members of the public body that preceded and relate to this action to be ratified at least 24 hours in advance of the meeting.

Pursuant to Title II of the Americans with Disability Act (ADA), the LCRB will not discriminate on the basis of disability in admission to and observation of its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the LCRB Office at 602-542-1796. Request should be made as early as possible to allow time to arrange the accommodation.

The agenda for this meeting follows. Any amendment or addition to the agenda will be available at least 72 hours prior to the meeting. The Board officer presiding at the meeting reserves the right to change the order of items on the agenda, except for public hearings set for a specific time. Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to go into Executive Session are to obtain legal advice from its attorney on any matters listed on the agenda. Executive Sessions are not open to the public .

### **AGENDA**

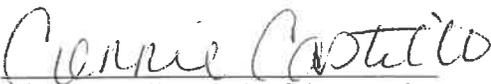
1. **Call to order and roll call.**
2. **Consider and approve an average square foot dollar cost Rate/Rentable Square Foot (RSF) for fiscal years 2022 and 2023 for the leasing of private sector office space.** The Board may

vote to go into Executive session for discussion and consideration of confidential documents under A.R.S. § 38-431.03(A)(2).

3. **Consider and approve the report to the Joint Committee on Capital Review (JCCR) that lists all leases 1) ADOA approved in FY2019 and FY 2020, and 2) that exceeded the average square foot dollar cost estimated for FY 2019 and FY 2020.** The Board may vote to go into Executive Session for discussion and consideration of confidential documents under A.S.R. §38-431.03(A)(2).
4. **Call to the Public.** This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
5. **Adjourn**

DATED AND POSTED this the 11<sup>th</sup> day of June, 2020 at 4:30pm

**ARIZONA LEASE COST REVIEW BOARD**

By:   
Connie Castillo, Clerk of the Board

A copy of the foregoing was mailed / emailed  
This 11th day of June, 2020

**ARIZONA LEASE COST REVIEW BOARD:**

Nola Barnes, Chairperson, Arizona Department of Administration  
Marcus Wilson, Arizona Department of Economic Security  
Mike Landry, Arizona Department of Corrections  
Alex Ong, Arizona Department of Child Safety  
Rebecca Perrera, Joint Legislative Budget Committee

Valerie Marciano, Assistant Attorney  
Office of the Attorney General  
2005 N. Central Ave  
Phoenix, Arizona 85004  
*Attorney for the Lease Cost Review Board*