

PIP Board Meeting Minutes

December 8, 2021

The meeting was called to order at 2:05 pm by Keith Johnson

In Attendance:

Michelle Wilkerson (ADOA-Member), Sandra Acosta (ADJC-Member), Connie Gould (Legal), Billy Henderson (ADOA-Foster Parent/Member), Keith Johnson (ADOA-Member), Rhiannon Schaudt-Hobkirk (DCS-Member), Shawn-Marie Hopkins (DES-Member) and Valerie Ruelas and Yolanda Price (ADOA-Statistical Analyst & Minutes) – Quorum present.

ADOA Guest Attendees: Jim Abdo, Katie Rudd, Cyndi Farrell, Bruce Brown and Kim Severson.

1. Introductions: The board members were introduced.
2. The minutes from the PIP board meeting held on April 29, 2021 were reviewed and approved. Keith Johnson motioned to adopt the minutes, Michelle Wilkerson seconded, and the motion passed.
3. Keith Johnson nominated Michelle Wilkerson as the Chair. Michelle was elected by a voice vote with all six board members voting affirmatively.
4. PIP historical data FY21-FY22 (as of 12/02/21) was reviewed.
5. Connie Gould provided statistical data on the Court Authorized Removal Program (CAR) noting that ADOA may want to consider having someone from DCS present this information moving forward. She stated that she sends a request for this information to Mark Ewey with DCS.
Connie shared the following statistics:
1st Qtr. FY21 = 86% of removals where through CAR Program
2nd Qtr. FY21 = 85% of removals where through CAR Program
3rd Qtr. FY21 = 93% of removals where through CAR Program
The remaining removals were by dependency, agreement of the parent(s), or due to exigent circumstances. She also noted that a high of 3.63% of CAR request were denied in the 3rd Qtr. of FY21.
6. The Effects of COVID-19 on DCS, DES, and Court Programs were not discussed in detail.
7. Regarding new business:
 - Keith Johnson would like to work on spreading awareness of the PIP Program and asked the Board what Risk Management (RMD) can do? Do new Foster Parents get the PIP Brochure? Billy Henderson added that Foster Parents are advised of the program in their initial training and that perhaps RMD can create/include information in a blog or newsletter.

- Rhia Schaudt-Hobkirk shared that she handles the DCS-Newsletter to Foster Parents and information is due on the 20th of each month.
 - Valerie Ruelas mentioned a contact Liz Pence had from DCS that agreed to share PIP brochures, info as she attends meetings/events, her name is Jennifer Wydra(contact info sent to Keith Johnson & Michelle Wilkerson).
 - Billy Henderson offered a second new business matter regarding some Foster Program contractors requiring Foster Parents sign a waiver. Keith Johnson offered to meet with Billy Henderson on a later date to address this issue further.
8. Public comments: Cyndi Farrell from ADOA shared with the Board that some PIP claimants state to her that they turned in their PIP Claim Form to their Case Manager.
 9. Next meeting: Tentative dates for April 2022 will be emailed to determine availability and ensure a quorum is present. A final meeting notice will be sent by State Risk Management staff. PIP Board Meetings will be held virtually until further notice.
 10. Michelle Wilkerson motioned to adjourn the meeting, Keith Johnson seconded the motion, and the motion passed. Meeting adjourned at 2:38 pm.