

PIP Board Meeting Minutes

December 8, 2020

The meeting was called to order at 2:00 pm by Liz Pence.

In Attendance:

Liz Pence (ADOA-Chair/ Member), Sandra Acosta (ADJC-Member), Caroline Lutt-Owens (Supreme Court-Member), Julie O'Dell (DCS-Member), Shawn-Marie Hawkins (DDD-Member), Connie Gould (Legal), Keith Johnson (ADOA-RMD Claims Manager), and Valerie Ruelas and Yolanda Price (ADOA-Statistical Analyst & Minutes) – Quorum present.

1. Introductions: The board members were introduced.
2. The minutes from the last PIP board meeting, held on September 15, 2020, were reviewed. Sandra Acosta motioned to adopt the minutes, Julie O'Dell seconded, and the motion passed.
3. PIP historical data FY19-FY21 (as of 12/4/20) was reviewed. The total number of PIP related property claims reported for FY21 are on track to decrease from FY20. Both the number of claims with indemnity paid and the amount paid were down in FY20 from FY19 and are on track to be down again from FY20 to FY21. There are currently no FY21 Bodily Injury or Wrongful Death claims reported.
4. Connie Gould will discuss Court Authorized Removal program statistics during the Spring 2021 Meeting, if the reports are still available.
5. Liz Pence raised the question of the effects of COVID-19 on DCS, DES and Court programs. She noted in her experience thus far the Courts have handled hearings and other court related matters extremely well.

Caroline Lutt-Owens noted that the courts are managing on a case-by-case basis. Holding some matters virtually and others in person, limiting attendance, and following protective measures to prevent the spread of COVID-19.

Liz Pence noted that Risk Management is monitoring COVID-19 related Workers' Compensation claims closely.

6. Julie O'Dell informed the board that she will be retiring and her Director will be appointing a new board member. Keith Johnson will also be appointed up the board by the ADOA Director. Valerie Ruelas will send Julie the Appointment Letter template.
7. There were no new business issues raised.
8. There were no public comments.

9. Next meeting: Tentative dates for early April 2021 will be emailed to determine availability and ensure a quorum is present. A final meeting notice will be sent by State Risk Management staff. PIP Board Meetings will be held virtually until further notice.
10. Julie O'Dell motioned to adjourn the meeting, Shawn-Marie Hawkins seconded the motion, and the motion passed. Meeting adjourned at 2:16 pm.