

Provider Indemnity Program Board
Meeting Minutes – December 9, 2014

This meeting was called to order by Liz Pence.

Attendance:

Ray DiCiccio, Liz Pence, Renee Kobak, Caroline Lutt-Owens, Elizabeth Shoemaker, Jim Bowen

1. Verify the Board members and attendees have recorded attendance.
2. Review of Minutes of last meeting. No comments or changes. Minutes approved.
PIP Brochure Review
 - Keep as close to the statute/rules as possible
 - No longer a user friendly document
 - Jim Bowen & Liz Pence will work to revise pamphlet
 - Liz Pence requests input from all Board members; requests should be sent directly to her
 - Discussion of exclusions of coverages
 - a. Coverage should be provided based on replacement costs
 - b. Language needs to be clarified, therefore eliminating #7 (Normal wear and tear)
 - c. Jim Bowen will research language (Reference Title 8 or statute)
 - d. Add §12-661
 - e. Often times coverage is provided based on lack of evidence
 - f. Liability is both foster parent and foster child
 - Per Elizabeth Shoemaker: pamphlets are distributed at orientation, ensure it is user friendly and simple
 - Font size should be larger, less wording
 - Pamphlet should be accessible on the website for foster parents
 - Websites and contact information should be added for additional information e.g: Respite care, DDD, foster parents
3. Open Discussion
 - Elizabeth Shoemaker to appoint a design committee to assist with a new pamphlet design based on foster parents needs
 - Foster home agreement / claims history to be conducted in January
 - Jim Bowen and Liz Pence to work on language of pamphlets and provide to Elizabeth Shoemaker for review.
 - Board to re-group after the first of the year.
4. New Business – NONE
5. Public Comment - NONE
6. Meeting adjourned